How should a changed UST Tank ID be handled?

How should a changed UST Tank ID be handled? (Updated December 16, 2016)

Answer: Do not accept a submittal where the tank ID number has been changed. Tank records cannot be deleted, so when a UPA accepts a submittal that includes a change to the UST Tank ID number, CERS counts the new Tank ID number **_as an additional tank_**. Please review the related FAQ posted for Business Users, 'Can or should I change a UST Tank ID Number?' UPAs that have proxy submittal capability are advised not to make any changes to Tank ID numbers for the same reason.

CERS allows a business user to change a UST tank ID. The user selects the 'edit' button and gets the following warning pop-up screen that allows the user to change the ID number.

Problem: When a UPA accepts a submittal that includes a change to the UST Tank ID number, CERS counts the new Tank ID number **_as an additional tank_**. For example, a UPA has accepted a submittal

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with three tanks with tank IDs 01, 02, and 03. Subsequently, the business makes a submittal and changes the tank ID numbers to tanks 1, 2 and 3, deleting the leading zero for each. Once the UPA accepts this new submittal, CERS counts these three tanks separately from tanks 01, 02 and 03 so the tank count in CERS is six tanks for the site even though they only have three tanks.

This cannot be corrected. Tank records cannot be deleted so once the submittal has been accepted the tank record becomes permanent. Even if the UPA changes the previously accepted submittal to 'not accepted', the tank data is still in the system and there is no way to delete it.

For State Water Resources Control Board reporting purposes, the UPA will need to include a variance statement in all reports and in the Paperless Report 6 Certification that states the following:

- CERS ID xxxxxxx incorrectly reports xx underground tanks.
    - The correct tank count for this facility is xx
        - Tank ID xx was renumbered and should not be included in any report calculation. (Repeat for each tank that was given a new tank ID number).

Important note: If there have been subsequent UST submittals with the new tank ID numbers where data or uploaded documents have been changed it will be necessary to perform *a second UST submittal* based on the most recent submittal where all data and documents were correct in order that those more recent changes are not replaced with earlier outdated information. This second UST submittal is not needed if there have been no other changes except the renumbering of the tank IDs.